

MINUTES  
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62  
DAMIANSVILLE, ILLINOIS  
MEETING OF THE BOARD OF EDUCATION

Monday, December 19, 2016  
Superintendent Office

President Mike Caraker called the meeting to order at 6:31 p.m.

Board Members present at roll call were: Donna Goebel, Susan Lynch, Chris Brandmeyer, and Mike Caraker. Also in attendance were Mark Heuring, Superintendent; Barbara Wobbe, Treasurer; Katie Caraker, Recording Secretary; and Amanda Rossel, Faculty Member.

The Pledge of Allegiance to the flag was recited.

**Approval of Agenda:** There were no amendments to the agenda. Goebel made a motion to accept the agenda and amendments, Brandmeyer seconded. Motion carried.

**Introduction of Guests/Guest Comments:** There were no guest comments.

Roger Toennies arrived at 6:37 p.m.

**Approval of Items on Consent Agenda:**

Approval of Minutes from November 21, 2016

Approval of Treasurer's Report

Approval of Payment of Bills

Barb Wobbe presented the Treasurer's reports and explained that currently the District is trending ahead of last year in terms of available funds. Mr. Heuring explained two bills: 1) check to Albers for special education transportation to Okawville; 2) check to Katie Caraker for reimbursement for bookkeeper's conference. Brandmeyer made a motion to accept the items on the consent agenda; Goebel seconded, and upon roll call the following members voted Yeas: Brandmeyer, Caraker, Goebel, Lynch, and Toennies. Nays: None. Motion carried.

**Superintendent's Report**

- **Enrollment:** Mr. Heuring presented the enrollment as of the end of November, stating the enrollment has remained consistent.
- **Christmas Concert:** Mr. Heuring discussed the success of the Christmas program.
- **Roof Bid Update:** Mr. Heuring has started receiving bids and has distributed the information to the Board for review. He has no recommendations at this time.
- **Athletic Committee Update:** Mr. Heuring stated that the Athletic Committee would meet in January.
- **Superintendent's Vacation:** Mr. Heuring reminded the Board that he would be on vacation February 6-10.

**Committee Reports**

Finance Committee – Nothing to report.

Policy Committee – Nothing to report.

Building & Grounds Committee – Nothing to report.

PERA Committee – Mr. Heuring met with the teacher's PERA committee to discuss the process of scheduling post-observation conferences, the use of Google docs for the rubric, and the possibility of RIFs.

Athletic Committee – The committee will meet in January, per the Superintendent's report.

**Unfinished Business**

Gym Usage Associated Cost and Fees- Form Updates

The new form was reviewed and the rates compared to previous rates. Previous rates changed depending on the amount of time the facilities were rented; new rates are a flat fee with no time limit specified. The new form reflects the rates adopted at the November 21 meeting.

### Overtime Law Update

Mr. Heuring noted that there was no change at this point in the national overtime law and the injunction has not been lifted. He will continue to collect timesheets to track hours for employees impacted by this law.

### Roof Bid Quotes

Mr. Heuring stated that he will discuss the cost of the roof project with the PTO at the January meeting. The Board will act on the bids and other information received at the next Board meeting.

### **New Business**

#### Resolution to Levy Taxes

Lynch made a motion to levy taxes at 4.99%, with an anticipated increase in EAV of 2%; Brandmeyer seconded, and upon roll call the following members voted Yeas: Brandmeyer, Caraker, Goebel, Lynch, and Toennies. Nays: None. Motion carried.

#### Selection of School Attorney

Mr. Heuring noted that the current attorney for the District is retiring at the end of 2016. He collected information on four firms: Armstrong and Green, recommended by the current attorney; Robbins, Schwartz, Nicholas, Lifton & Taylor, LTD., used by Germantown; Miller, Tracy, Braun, Funk & Miller, Ltd., used by Central High School, Aviston, and Albers; and Guin Mundorf LLC, used by Marissa School District. After discussion of the information collected, Goebel made a motion to hire Miller, Tracy, Braun, Funk & Miller, Ltd.; Lynch seconded. Motion carried.

### **Executive Session**

A motion was made by Toennies and seconded by Brandmeyer to adjourn to closed session at 7:48 p.m. to discuss the hiring, compensation, discipline, performance, or dismissal of specific employees of the public body. Upon roll call, the following members voted Yeas: Brandmeyer, Caraker, Goebel, Lynch, and Toennies Nays: None. Motion carried.

The Board reconvened in open session at 8:21 p.m.

### **Adjourn**

A motion was made by Toennies, and seconded by Brandmeyer, to adjourn the meeting at 8:22 p.m. Motion carried.

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Mike Caraker, President

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Phyllis Kassen, Secretary