

MINUTES
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62
DAMIANSVILLE, ILLINOIS
MEETING OF THE BOARD OF EDUCATION

Monday, May 16, 2016
Superintendent Office

President Mike Caraker called the meeting to order at 8:02 p.m.

Board Members present at roll call were: Mike Caraker, Susan Lynch, Chris Brandmeyer, Phyllis Kassen, and Ron Gonsalves. Also in attendance were Jennifer Hamilton, Superintendent; Katie Caraker, Recording Secretary; Nick Hollenkamp, Faculty Member; Ryan Elliott and Pat Tyrrell, Lifetouch representatives.

The Pledge of Allegiance to the flag was recited.

Approval of Agenda: The agenda was amended to include the approval of minutes from special called meetings on April 23, April 27, and May 9. Brandmeyer made a motion to accept the agenda and amendments, Kassen seconded. Motion carried.

Introduction of Guests/Guest Comments: Ryan Elliott and Pat Tyrell explained the wide array of services that Lifetouch provides in addition to school pictures, including banners, incentive items, staff ID cards, yearbook services, and commissions.

Roger Toennies and Donna Goebel arrived at 8:25 p.m.

Executive Session

A motion was made by Lynch and seconded by Brandmeyer to adjourn to closed session at 8:30 p.m. to discuss the hiring, compensation, discipline, performance, or dismissal of specific employees of the public body. Upon roll call, the following members voted Yeas: Goebel, Lynch, Toennies, Brandmeyer, Kassen, Gonsalves, and Caraker. Nays: None. Motion carried.

The Board reconvened in open session at 9:05 p.m.

Approval of Items on Consent Agenda:

- Approval of Minutes from Meetings on April 18, April 23, April 27, May 9
- Approval of Treasurer's Report
- Approval of Payment of Bills

Lynch made a motion to accept consent agenda, Kassen seconded, and upon roll call the following members voted Yeas: Kassen, Gonsalves, Caraker, Goebel, Lynch, Toennies, Brandmeyer. Nays: None. Motion carried.

Superintendent's Report

- **ACLU and Teutopolis:** Mrs. Hamilton explained the lawsuit brought against the Teutopolis school district by the ACLU involving bussing students for religion classes. The matter was settled out of court when the district changed its bus route.
- **Bus Repairs:** The estimate for step replacement was \$2162. The stairs do not have to be replaced for the bus to pass inspection and it is not an immediate safety issue. The cost to replace only the tread is approximately \$180. The repair is on currently hold.
- **Extended School Year (Title I Program):** Mrs. Hamilton discussed the extended program for Title I students. Students who are eligible for Title I benefits and who are performing below grade level will receive one-on-one instruction from Mrs. Weiss for 30 minutes every Monday, Wednesday, and Friday through the month of June.

Committee Reports

- Building Committee – Nothing to report.
- Policy Committee – Nothing to report.
- Curriculum Committee – Nothing to report.
- Search Committee – Nothing to report.
- Finance Committee – Nothing to report.

Athletic Committee – The Friends of the Cougars were presented with a request for a donation in the amount of \$1512. Mike Toebe is working on developing and identifying members of the Concussion Oversight Team (COT), which will be shared by Damiansville and Albers. The committee discussed return-to-play/return-to-learn policies, as well as the possibility of baseline screenings for all athletes. Damiansville will potentially host games during the 2016-2017 seasons, during which the Damiansville PTO would be responsible for concessions.

Unfinished Business

Lifetouch Contract

Mrs. Hamilton referenced the information presented by Mr. Elliott and Mr. Tyrell, and mentioned the commission check received from Lifetouch this week.

2016-2017 Fees

The proposed fees for 2016-2017 combine registration and technology fees into a single registration fee of \$130.00, which includes a \$5.00 increase.

Board Meeting Dates

The Board discussed the possibility of moving meetings to a night other than Monday to improve attendance by members. It was determined that Monday was still the best option for the regular monthly meeting. The Board also needs to vote on a date for the June meeting if it is not going to be held the third Monday.

New Business

First Reading of 2016-17 Handbook

Mrs. Hamilton presented the updated handbook for a first reading, to be approved at the June meeting.

Review 2015-16 Budget

Mrs. Hamilton noted that certain amendments to the budget, particularly in the tort and life safety funds, would need to be approved at the next meeting and submitted to ISBE. She pointed out that our spending through 3rd quarter was on target at 80%, despite going over budget in certain categories.

Executive Session

A motion was made by Lynch and seconded by Toennies to adjourn to closed session at 9:50 p.m. to discuss the hiring, compensation, discipline, performance, or dismissal of specific employees of the public body. Upon roll call, the following members voted Yeas: Goebel, Lynch, Toennies, Brandmeyer, Kassen, Gonsalves, and Caraker. Nays: None. Motion carried.

The Board reconvened in open session at 10:58 p.m.

Approval of Items on Consent Agenda:

Approval of 2016-2017 Schedule/Positions

Lynch made a motion to reinstate the full-time Social Studies position for the 2016-2017 school year; Kassen seconded. Upon roll call, the following members voted Yeas: Gonsalves, Caraker, Goebel, Lynch, Toennies, Brandmeyer, and Kassen. Nays: None. Motion carried.

Approval of 2016-2017 Fees

Lynch made a motion to set the registration fees for the 2016-2017 school year at \$130.00; Kassen seconded. Upon roll call, the following members voted Yeas: Gonsalves, Caraker, Goebel, Lynch, Toennies, and Kassen. Nays: None. Abstain: Brandmeyer. Motion carried.

Approval of 2016-2017 Board Meeting Dates

Lynch made a motion to set the 2016-2017 Board meeting dates for the third Monday of each month, to begin at 6:30 p.m., except for the months of May, June, and July when the meetings will begin at 8:00 p.m.; Goebel seconded. Upon roll call, the following members voted Yeas: Gonsalves, Caraker, Goebel, Lynch, Toennies, Brandmeyer, and Kassen. Nays: None. Motion carried.

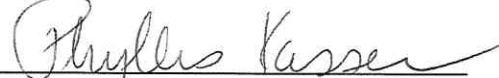
Lynch made a motion to move the June Board meeting to June 27, 2016; Kassen seconded. Upon roll call, the following members voted Yeas: Gonsalves, Caraker, Goebel, Lynch, Toennies, Brandmeyer, and Kassen. Nays: None. Motion carried.

Adjourn

A motion was made by Gonsalves, and seconded by Brandmeyer, to adjourn the meeting at 11:00 p.m. Motion carried.



Mike Caraker, President



Phyllis Kassen, Secretary